

Dear Affiliate Partners,

As the COVID-19 pandemic is still evolving and affecting millions of people around the world, our thoughts and concerns are with you, your team, your students, and their families.

We realize this is a challenging time for students who are struggling to pull together academic plans and career preparation in the midst of this global crisis. As you are likely aware, two weeks ago we informed students that our summer courses will be moved to remote instruction and **we want you to know that international students are still welcome to enroll in Summer Sessions and partake in this remote learning.** The Summer Sessions application is still open and we have not yet passed the international student application deadlines for "Does Not Need an I-20 from UC Berkeley" for any session.

We have made some updates to our cancellation policy and course schedule that we would like to share, and hope these offer your students more flexibility and peace of mind as they plan for summer. We have sent the following two email announcements to all enrolled visiting international students. Please review the content below and reach out to us with any questions or concerns you may have. We are here to support you and your students in any way that we can.

Dear Student:

We are extending the deadline to drop or withdraw from most Summer Sessions courses and still receive a refund for various fees, a move that we hope will provide students with greater flexibility.

This change will allow students two weeks to try new courses, and the all-remote instructional format for formerly face-to-face courses, that we recently announced, without worrying about approaching deadlines. Deadlines for the three week sessions (E&F) remain the same. In addition to the extension of time before dropping a course, the Campus Fee, the Document Management Fee, and the Registration Fee are now refundable through the same deadline. **It should be noted that to receive a refund of the Campus Fee, the Document Management Fee, and the Registration Fee, students must drop all of their courses before the refund deadline of their first enrolled session.** If you remain in a course beyond the refund deadline in any session, those fees become non-refundable and will remain on your account even if you drop all of your courses later.

The deadline to change grading option **to/from pass/no pass to/from a letter grade** has also been extended by one week for all sessions, except Sessions E and F.

|         |         |         |         |         |         |         |
|---------|---------|---------|---------|---------|---------|---------|
| Session |
| A       | B       | C       | D       | E       | F       | 12W     |

Cancel \_\_\_\_\_ from May 25 June 7 June 21 July 5 July 26 July 5 May 25  
Summer Sessions\*

Add Courses, Drop June 5 June 19 July 2 July 17 August July 12 June 5  
Courses, or 2  
Withdraw from  
Summer Sessions  
(with refund).

Change Grading June 26 August August August August July 18 August  
Option 7 7 7 8 7

The Class Pass fee remains an open item depending on shelter-in-place orders and agreements with AC Transit. The \$40 fee currently becomes non-refundable after a student's first day of instruction and is only applicable to newly admitted students.

Dear Visiting International Student,

We hope this email finds you safe and well, wherever you might be throughout the world. We are very sad we won't be able to welcome you in person to Berkeley this summer, but are glad to have the opportunity to welcome you into our campus community with remote and online learning.

We understand that remote learning is an adjustment for some students, and have therefore extended our drop deadlines two weeks into the start of instruction so that students have time to adjust to their new schedule. Yesterday you received an email from our provost and vice-chancellors informing you of our updated cancellation policy and deadlines schedule. Please note these changes, and let us know if you have questions and concerns.

In addition to the cancellation policy and deadlines updates, there are other important updates we wish to share with you:

#### **PAYMENT**

- *All students will need to follow the payment deadlines posted in their CalCentral. However, to better accommodate students during these unprecedented circumstances we have **suspended late fees** for summer 2020 students.*
- If you have not yet paid your tuition and fees you will now need to submit payment. Students that have not made a payment will be subject to be **dropped from all**

**classes on April 30th.** Students will be notified prior to the drop date via email. If you have questions regarding submitting a payment please contact [summer@berkeley.edu](mailto:summer@berkeley.edu).

## CLASSES

The [Class Schedule](#) in the Berkeley Academic Guide has been updated with all summer course offerings and we are happy to announce that there are still over 600 classes with open seats! There are two types of classes being offered, remote and online, please see the description of each below.

**Online Courses:** These classes are asynchronous in format. This means that there are no lectures held in real-time. The courses are broken into modules that need to be completed within a certain timeline. Students will have the freedom to login at their own convenient time and listen to lectures, view video clips, get reading assignments, post questions, take quizzes, participate in discussion sessions, and submit homework. Course material, as well as technical support, is available 24/7. The instructor and GSI(s) will also be available during virtual office hours that will be provided on the syllabus or at the start of the course. You can find a list of online undergraduate courses through the [Class Schedule](#) when you filter for “summer 2020” , “online courses” , “lower division” , and “upper division” in the left-hand column. All other classes in the Class Schedule are remote classes (please see below).

**Remote Courses:** These courses were previously held in-person but have been approved for virtual remote instruction given the complications with COVID-19. The virtual format of each course will be at the discretion of the academic department and course instructor. Many of these classes may be synchronous in format and will adhere to the schedule lecture/discussion times listed in the [Class Schedule](#) unless otherwise noted. If you are seeking specific information regarding a remote course format, you may want to reach out to the instructor or the academic department offering the course for more information. Here are instructions for how to find [Department & Instructor Contact Information](#).

### No Enrollment Requirements:

International students taking online or remote courses from their home country will not need to meet the [full-time unit requirements](#) as these requirements are only for students studying in the U.S. in F-1 status. Students may enroll in one or more classes from any session or multiple sessions.

## ENGLISH PROFICIENCY REQUIREMENT

**All international students enrolling in non-ESL classes will need to meet the [English Proficiency Requirement \(EPR\)](#).** Although UC Berkeley will not be issuing any initial I-20 documents for summer 2020, international students taking online or remote courses will still need to complete the VSIS form to submit their documentation for the English Proficiency

Requirement. Enrolled international students who are not in the United States will need to complete VSIS by following the instructions below.

1. Access the VSIS form from the "Task" list in CalCentral (the link will only appear for enrolled students)
2. Upload your EPR test score or waiver request
3. Respond to the following question in VSIS to indicate that you do not need an I-20 document and will not be applying for an F-1 visa:

What Visa Status will you use?

*choose from the dropdown menu: "Other Non-Student Visa Status"*

*We are now accepting the **Duolingo English proficiency test**. Students can take this test from home. No appointments, no test centers. The test is approximately 1 hour and results are provided in just 2 days. The minimum score accepted is 105.*

### **SUMMER PROGRAMS**

We are committed to supporting visiting students throughout their Berkeley experience and are pleased to offer various ways for summer students to engage with the community through virtual programs. We will be hosting summer sessions orientation webinars prior to the start of each session and online social events throughout the term. More information will be released before the start of the summer term.

We wish you the best of luck in managing your academic plans this summer despite the challenges imposed by the COVID-19 pandemic and look forward to connecting with you online this summer and welcoming you in person to our campus in summer 2021. Please [contact us](#) if you have any questions or if we can provide further assistance.

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### **LIVE AFFILIATE WEBINARS**

*We are pleased to announce that we will be hosting a Summer Orientation Affiliate Webinar via Zoom to provide an overview of helpful resources and important policies for students attending remote and online courses in summer 2020. This session is designed for affiliate staff members; we will also have separate orientation webinars for students.*

***DATE: May 13th at 17:00 PST and May 14th at 8:00 PST***

*Both sessions will have identical content, but we have scheduled two in hopes that one will work with your time zone. If neither works for you, the webinars will be recorded so you can still view them after. Registration information will be sent out soon.*

We appreciate your sincere effort and collaboration in helping your students get through this challenging time and we are here to offer support. Please feel free to reach out to us with any questions at [affiliateservices@berkeley.edu](mailto:affiliateservices@berkeley.edu). We look forward to welcoming your students in person to our campus in summer 2021.

Sincerely,

The Summer Sessions Team

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